

# INSTRUCTIONS FOR ORDER FORM

## Part 1. LOCAL SITE INFORMATION:

These answers can be obtained from the local sites building department.

\*If you would like us to get this information for you, at an additional charge of \$45, simply leave these blank.

## Part 2. MANUFACTURER AND SPECIFIC MODEL INFORMATION:

If the home is existing, and more than 3-4 years old, we probably do not need the plant information, and you will need to visit the site to determine whether perimeter blocking is installed. Any existing perimeter blocking will need to be replaced with our piers, or supported off the perimeter wall. The roof load the home is designed for should be located on the homes DATA plate, generally located in the utility room, a bedroom closet, or a kitchen cabinet.

## Part 3. DOCUMENTS REQUIRED:

The Floor Plan and Exterior building elevations are always required, and should be obtained from the dealer.

The Blocking Plan, and Minimum pier load/ spacing tables are only need when perimeter blocking is required.

The Minimum mate line pier load table is always required.

The simplest way to get these Blocking, and loading tables to us, is to send a Manufacturers Installation Manual by mail, one for each Manufacturer and/or Brand. That way we will have them on file, and will only need the Floor Plan and Exterior Elevations on each subsequent order involving that Manufacturer.

NOTE: Please make sure the manuals you send are the current ones, not older editions. We currently have the following current manuals on file:

- Fleetwood, Multiple Section
- Oak Creek
- Skyline
- Cavco

\*If you want us to get these documents for you, there is an extra charge of \$95.00.

## Part 4. INDIVIDUAL SECTION INFORMATION FOR NEW AND RETROFIT INSTALLATIONS:

If you can not get the weight of an existing home, fill out Part 5.

## Part 5. EXISTING HOME ADDITIONAL INFORMATION:

In addition to provide us with the first four items, you will need to visit the site too determine the existing number of supports you will need to replace along the mate line, for perimeter blocking, and exterior doors and wide openings. This should be essential for your estimating on existing homes.

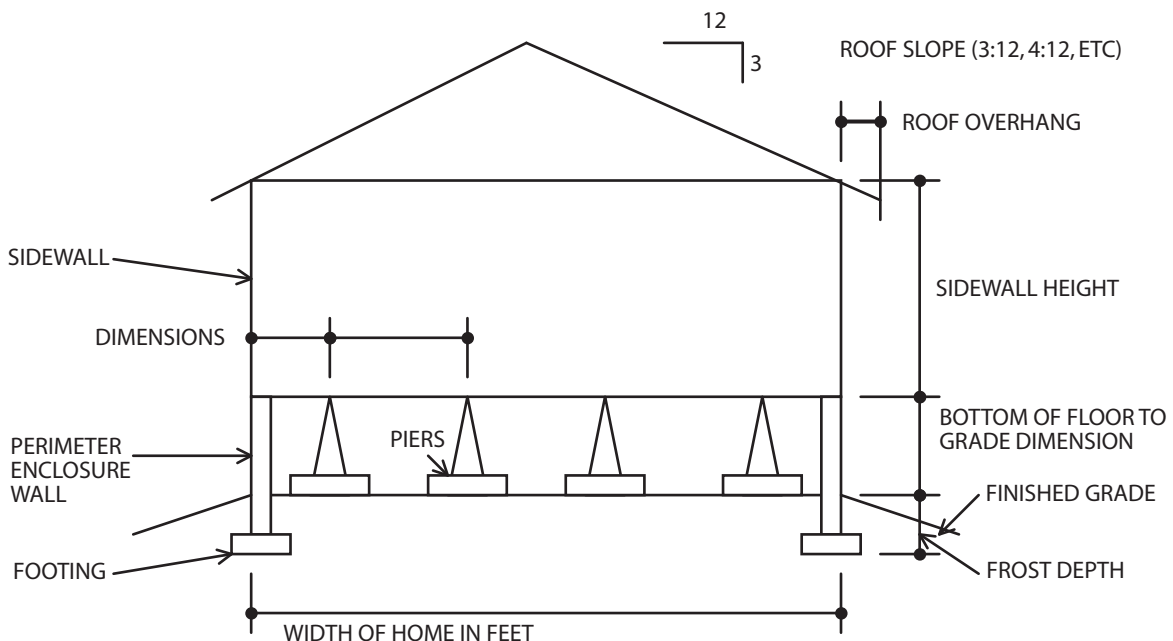
## Part 6. PERIMETER ENCLOSURE/FOUNDATION WALL REQUIREMENTS:

If we are to design the enclosure wall for you, answer these questions and draw a simple sketch showing the wall and materials to be used. If the enclosure wall is to be vinyl skirting as shown in our standard detail 4 on sheet 9, you do not need to draw a sketch.

\*Our fee for designing the wall is \$225.00.

Please note: Our basic fee of \$225, covers all of the Sure Safe<sup>®</sup> supports for the vertical and lateral loads, but special mailing, obtaining site info, or Manufacturers documents are all extra charges as noted above.

## THIS DRAWING IS INTENDED TO ASSIST YOU IN COMPLETING THE ORDER FORM



TYPICAL HOME CROSS SECTION